No. 18(8)/53-Prop
Government of India,
Ministry of Rehabilitation

New Delhi, the 18th March, 1953.

From
Shri Manmohan Kishan
Assistant Secretary to the Government of India.

To
The Custodian General of Evacuee Property,
New Delhi.

All State Custodians.

Sub:- Administration reports on the activities of the Custodians' Organisation in the various States.

Sir,

I am directed to state that the Government of India feel that although some of the Custodians' Organisations in the states have in the past been inspected by the Custodian General or officers of the Government of India there is no systematic appreciation of the activities and difficulties of the Custodians' organisations in the various states from year to year. It has been decided that like other Departments, the Custodians' Organisations in the various states should be required to submit for the information of the Government of India annual Administration reports covering the past financial year. Since such reports have not hitherto been obtained, the first reports of the Custodians should briefly touch upon the period prior to the financial year 1952-53 and for the year 1952-53 itself it should give a fairly exhaustive account of activities and difficulties. This first administration report on the working of the Custodians' organisations will be expected by the Government of India by the 30th April 1953. Copies of the reports may be simultaneously sent by the Custodians to the Government of India and the Custodian General.

2. While the report should cover all aspects of the work of custodian Departments, the Government of India would like to indicate that, amongst other things, the following matters should be dealt with the report:-

(i) A brief resume of the working of the Custodians' Organisation from its very inception to the beginning of the year 1952-53. In the course of this resume, the changes, if any, in the laws which the Organisation administered

from time to time, the changes in the organisation set up of the department, the difficulties experienced and surmounted and the problems that remained to be tackled should be indicated.

2) The report should give an indication of the organisational set up existing during the financial year 1952-53 with particular reference to distribution of urban and rural evacuee property work. The advantages or disadvantages of the system should be clearly indicated. An annexure should be enclosed indicating the staff actually employed and the work on which employed.

(3) Discovery of evacuee property.-

It should be clearly indicated what steps have been taken to ensure that all property which is liable to be declared as evacuee property has been so declared. The method adopted for the discovery of evacuee property should be indicated and whether in the opinion of the Custodian the method is unsatisfactory. It might be indicated whether in important towns a house to house survey has been done for discovering urban evacuee property, as this seems to be the only sure method which should be employed at least in the more important areas. Any special recommendations which the custodians may like to make for completing the discovery of evacuee property should be indicated having regard to local conditions.

(4) Maintenance of basic records of property and accounts:-

It should be indicated whether basic property registers are maintained for all urban property that has been declared evacuee property. The type of records from which all necessary details of rural evacuee property can be obtained, if maintained, should be indicated. In this connection, it is indicated that while for the purpose of the scheme of compensation for displaced persons it is absolutely necessary to maintain the basic property registers, as provided by rules, in urban areas, in the case of rural areas, simpler records would do. The type of records maintained for rural evacuee property be clearly indicated to enable the Government to asses whether they are sufficient for the purpose which Government have in view. It should be indicated if a reliable system of accounts is maintained to indicate the position relating to demand, collection and arrears of rents both for urban and rural areas. The maintenance of other registers and accounts prescribed by the rules should also be commented upon. The Custodian should indicate whether he is personally satisfied that records are maintained in a systematic efficient manner and if not his suggestions in regard thereto may be given. The report should indicate the deficiencies in the records and accounts pointed out by audit or inspecting officers and whether rectifications in regard thereto have been carried out.

(5) Assessment of rent-

The basis on which rent was assessed in the intial stages (Municipal records, rental value on which monthly and other taxes were based etc. or on the basis of fair rent with reference to accommodation of each property). Whether the properties have all been assessed from time to time rent? If the rents have been reassessed from time to time, the circumstances in which this was done should be clearly explained. Whether or not reassessment is necessary and if so how?

(6) Income from evacuee property-

Figures of demand, allocation and arrears as for the beginning and closing of the year under report should be given, supported by detailed statements. A break-up of the rent, demand, collection and arrears should be given separately in respect of displaced persons, non-displaced persons, Government servants and Government departments etc. If arrears are heavy, the reasons therefore should be indicated. The proposals, if any, for the collection of arrears should also be given.

Demand, collection and recovery of rent/; ease money or agricultural

to bring out any other features of the working of the departments which are worthy of comment or which are of special application of to the state concerned.

4. In addition to the individual Administration Reports from the various Custodians of Evacuee property, the Government of India al expect an Administration report from the Custodian General of Evacuee Property summing up the achievements and difficulties of Custodians' organisations all over. India. The Custodian General should generaly comment all the matters suggested for inclusion in the report of the custodians, and in addition give his comments on the following.-

(1) The soundness or otherwise of the organisations in the variou states
(2) The inspections of the Custodians Organisations carried out by the Custodian General or his officers in the various state
(3) ~~Xxx~~ Promptness or otherwise with which the various Custodians have responded in the matter of submission of returns, implementation of orders and rectification of defects pointed out in the Inspection Reports.
(4) The comments of the Custodian General on the day to day judicial work in the various state, both as regards quality and quantity.
(5) The cooperation received by the Custodian General and Custodi from State Goverts. in their day to day work and the further facilities, if any, required by the Custodians' Organisations from State Governments.
(6) The disposal of judicial work at the level of the Custodians General and other judicial officers of his office.

Yours faithfully,
Sd/-
(NARAYANAN KRISHAN)
Assistant Secretary to the
Govt. of India.

Copy forwarded for information to all state Governments (except West Bengal, Assam, Tripura and Manipur and Jammu and Kashmir).

Copy to Chief settlement Commissioner,
" J.S.II,
Secy.
P.S. to M(h).

Sd/-
Assistant Secretary.

HSS.
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